

**The Annual Quality Assurance Report (AQAR) of the IQAC (2018-19)**  
***(For Affiliated/Constituent Colleges)***

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, June 1, 2018 to May 31, 2019)*

## Part – A

### **Data of the Institution**

(data may be captured from IIQA)

**1. Name of the Institution**  
CHATRAPUR, GANJAM

GOVERNMENT SCIENCE COLLEGE,

- Name of the Head of the institution : Dr Soubhagya kumar Sahu
- Designation: -Associate Professor in History
- Does the institution function from own campus: YES
- Phone no./Alternate phone no.:
- Mobile no.: 9437270208
- Registered e-mail: principalgsc@gmail.com
- Alternate e-mail :
- Address : NEAR NH 5, Chatrapur
- City/Town : Chatrapur
- State/UT : Odisha
- Pin Code : 761020

**2. Institutional status:**

- Constituent
- Type of Institution: Co-education/Men/Women    Co-education
- Location : Rural/Semi-urban/Urban:    Semi urban
- Financial Status: UGC 2f and 12 (B)

- Name of the Affiliating University: KHALIKOTE CLUSTER UNIVERSITY
- Name of the IQAC Co-ordinator : Dr laxmi Narayan Sahoo
- Phone no. : 8249067125

Alternate phone no.

- Mobile: 9438287704
- IQAC e-mail address: gscqiqa@gmail.com
- Alternate Email address: principalgsc@gmail.com

3. Website address: gsc.nic.in

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website:

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	B		2006	from:2006 to: 2011
2 <sup>nd</sup>	B+	2.58	2017	from:2017 to: 2022
3 <sup>rd</sup>				from: to:
4 <sup>th</sup>				from: to:
5 <sup>th</sup>				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 01.06.2014

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries

**Note: Some Quality Assurance initiatives of the institution are:**

***(Indicative list)***

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*

- |   |
|---|
| <ul style="list-style-type: none"> <li>• <i>Academic Administrative Audit (AAA) conducted and its follow up action</i></li> <li>• <i>Participation in NIRF</i></li> <li>• <i>ISO Certification</i></li> <li>• <i>NBA etc.</i></li> <li>• <i>Any other <u>Quality Audit</u></i></li> </ul> |
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**8. Provide the list of funds by Central/ State Government-**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
RUSA		UGC	2018	4.88 CRORE

**9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES**

\*upload latest notification of formation of IQAC 455/GSCC/2017 DATE 21<sup>ST</sup> JULY, 2017

**10. No. of IQAC meetings held during the year:**

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?      Yes                      No

If yes, mention the amount: \_\_\_\_\_ Year: \_\_\_\_\_

**12. Significant contributions made by IQAC during the current year (maximum five bullets)**

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13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes

14. Whether the AQAR was placed before statutory body? Yes /No:

Name of the Statutory body:

Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No:

Date:

16. Whether institutional data submitted to AISHE: Yes/No:

Year:

Date of Submission:

17. Does the Institution have Management Information System?

Yes

No

If yes, give a brief description and a list of modules currently operational.  
(Maximum 500 words)

## **Part-B**

<b>CRITERION I – CURRICULAR ASPECTS</b>					
<b>1.1 Curriculum Planning and Implementation</b>					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
CBCS					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
NO	NO	NIL			
<b>1.2 Academic Flexibility</b>					
1.2.1 New programmes/courses introduced during the Academic year					
<b>Programme with Code</b>	<b>Date of Introduction</b>	<b>Course with Code</b>	<b>Date of Introduction</b>		
NO	NO	NIL	NIL		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
	UG	PG	2015	YES	YES
Already adopted (mention the year) 2015					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year NIL					
	Certificate	Diploma Courses			
No of Students					
<b>1.3 Curriculum Enrichment</b>					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction	Number of students enrolled			
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
NO					
<b>1.4 Feedback System QUESTIONERS/ GOOGLE FORM</b>					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	Yes	Yes/ No	Yes/ No	Yes/ No	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<b>CRITERION II -TEACHING-LEARNING AND EVALUATION</b>					
<b>2.1 Student Enrolment and Profile</b>					
<b>2.1. 1 Demand Ratio during the year</b>					
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled		
PG ( HISTORY	PG HISTORY : 16	2018:			

AND ODIA)  UG(ARTS/ SECIENCE/ COMMERCE)	PG ODIA: 8 UG: ARTS: 256 ENGLISH: 16 ODIA: 48 HISTORY: 64 ECONOMICS: 64 POL. SCIENCE: 64 SCIENCE: PHYSICAL SCIENCE: 128 MATH: 32 PHYSICS: 48 CHEMISTRY: 48 BIOLOGICAL SCIENCE: 128 BOTANY: 64 ZOOLOGY: 64 COMMERCE : 256		2018:PG : Hist – 06 Odia: 08 UG: Odia: 53 Eng: 14 Hist: 63 Eco: 61 Pol. Sc. : 63 Math: 26 Phy: 43 Chem: 49 Bot: 65 Zool: 57 Com: 106
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## 2.2 Catering to Student Diversity

### 2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	BA-242,BCOM-89,BSC-240	ODIA-6 HISTORY-7	23	4	15

## 2.3 Teaching - Learning Process

### 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
			7	2	

### 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

#### ACADEMIC CALENDER

#### PROCTORIAL SYSTEM

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
YEARWISE	25	YEAR WISE DEPAMENT DATA WILL BE COLLECTED

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## 2.4 Teacher Profile and Quality

### 2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
2018-19: 44	2018-19-03	2018-19-	2018-19	2018-19-

### 2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

## 2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
UG AND PG	BA,BSC AND BCOM	2017-18		

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

## 2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 Pass percentage of students

Program Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year	Pass Percentage
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			examination	
2018-19	BA	156	146	93.58
	BSC	181	175	96.48
	BCOM	66	46	80
	PG(HIST)	10	10	100
	PG(ODIA )	08	08	100

## 2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) **CONDUCTED TWO TIMES IN GOOLE FORM**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				
International Projects				
Any other(Specify)				
Total				

### 3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by



Name of the Start-up			Nature of Start-up			Date of commencement		
<b>3.3 Research Publications and Awards</b>								
3.3.1 Incentive to the teachers who receive recognition/awards								
State			National			International		
3.3.2 Ph. Ds awarded during the year ( <i>applicable for PG College, Research Center</i> )								
Name of the Department			No. of Ph. Ds Awarded					
3.3.3 Research Publications in the Journals notified on UGC website during the year								
	Department	No. of Publication				Average Impact Factor, if any		
National								
International								
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year								
Department			No. of publication					
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index								
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations		
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)								
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication		
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :								
No. of Faculty		International level		National level		State level		Local level
Attended Seminars/ Workshops								
Presented papers								
Resource Persons								

<b>3.4 Extension Activities</b>				
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year				
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers <b>co-ordinated</b> such activities		Number of students participated in such activities
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year				
Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited	
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
<b>3.5 Collaborations</b>				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity		Participant	Source of financial support	Duration
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration <b>(From-To)</b>	Participant
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
<b>CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES</b>				
<b>4.1 Physical Facilities</b>				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development		
4.1.2 Details of augmentation in infrastructure facilities during the year				

Facilities	Existing	Newly added				
Campus area	4.1 acre	no				
Class rooms						
Laboratories						
Seminar Halls						
Classrooms with LCD facilities						
Classrooms with Wi-Fi/ LAN						
Seminar halls with ICT facilities						
Video Centre						
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.						
Value of the equipment purchased during the year (Rs. in Lakhs)						
Others						
<b>4.2 Library as a Learning Resource</b>						
4.2.1 Library is automated {Integrated Library Management System -ILMS}						
Name of the ILMS software	Nature of automation (fully or partially)	Version				
		Year of automation				
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Library automation						
Weeding (Hard & Soft)						
Others (specify)						

<b>4.3 IT Infrastructure</b>									
4.3.1 Technology Upgradation (overall)									
	Total Comp uters	Compu ter Labs	Internet	Browsing Centres	Comp uter Centr es	Office	Departments	Available band width (MGBPS)	Others
Existi ng									
Adde d									
Total									
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
..... MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		

<b>4.4 Maintenance of Campus Infrastructure</b>			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. ( <i>maximum 500 words</i> ) (information to be available in institutional Website, provide link)			
<b>CRITERION V - STUDENT SUPPORT AND PROGRESSION</b>			
<b>5.1 Student Support</b>			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution			
Financial support from other sources			
a) National	2018-19-State scholarship	264	

	National Scholarship – 2019-20-State scholarship	272			
	National Scholarship – 2020-21-State scholarship	306			
	National Scholarship – 2021-22: State scholarship	321			
	National Scholarship 2022-23: State scholarship	307			
	National Scholarship				
b) International					
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations	Number of	Number of	Name of Organizations	Number of Students Participated	Number of Students Placed

Visited	Students Participated	Students Placed	Visited		
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/qualifying		Registration number/roll number for the exam	
NET					
SET					
SLET					
GATE					
GMAT					
CAT					
GRE					
TOFEL					
Civil Services					
State Government Services		1. Hashita Behera , Department of Zoology(2018-21) , Livestock Inspector, OSSCC, 2021 2. Santosh Kumar Behera, Department of Chemistry(2017-20), ASO		1.	
Any Other					
5.2.4 Sports and cultural activities / competitions organised at the institution level during the year					
Activity	Level		Participants		
1. Annual Athletic meet-2017-18					
2. Annual Athletic					

meet- 2018- 19		
3. Annu al Athle tic meet- 2019- 20		
4. Annu al Athle tic meet- 2020- 21		

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

### 5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

5.3.2 No. of ~~registered~~ enrolled Alumni:

5.3.3 Alumni contribution during the year (in Rupees) :

5.3.4 Meetings/activities organized by Alumni Association :

### CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.2 Does the institution have a Management Information System (MIS)?  
Yes/No/Partial:

<b>6.2 Strategy Development and Deployment</b>					
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):					
❖ Curriculum Development					
❖ Teaching and Learning					
❖ Examination and Evaluation					
❖ Research and Development					
❖ Library, ICT and Physical Infrastructure / Instrumentation					
❖ Human Resource Management					
❖ Industry Interaction / Collaboration					
❖ Admission of Students					
6.2.2 : Implementation of e-governance in areas of operations:					
❖ Planning and Development					
❖ Administration					
❖ Finance and Accounts					
❖ Student Admission and Support					
❖ Examination					
<b>6.3 Faculty Empowerment Strategies</b>					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
<b>ORIENTATION PROGRAMME</b>					
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching		Non-teaching			
Permanent	Fulltime	Permanent	Fulltime/temporary		
6.3.5 Welfare schemes for					
Teaching					



Non teaching			
Students			
<b>6.4 Financial Management and Resource Mobilization</b>			
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)			
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)			
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.	Purpo se
6.4.2 Total corpus fund generated			
<b>6.5 Internal Quality Assurance System</b>			
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?			
Audit Type	External		Internal
	Yes/No	Agency	Authorit y
Academic			
Administrative			
6.5.2 Activities and support from the Parent – Teacher Association (at least three)			
6.5.3 Development programmes for support staff (at least three)			
6.5.4 Post Accreditation initiative(s) (mention at least three)			
<b>6.5.5</b> a. Submission of Data for AISHE portal : (Yes /No) b. Participation in NIRF : (Yes /No) c. ISO Certification : (Yes /No) d. NBA or any other quality audit : (Yes /No)			
6.5.6 Number of Quality Initiatives undertaken during the year			
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-- ----) Number of participants

<b>CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES</b>			
<b>7.1 - Institutional Values and Social Responsibilities</b>			
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme		Period (from-to)	Participants
			Female Male

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities			Yes/No		No. of Beneficiaries	
Physical facilities						
Provision for lift						
Ramp/ Rails						
Braille Software/facilities						
Rest Rooms						
Scribes for examination						
Special skill development for differently abled students						
Any other similar facility						
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)			Number of participants	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
<b>7.2 Best Practices</b>						
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link						
<b>7.3 Institutional Distinctiveness</b>						
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words						

**8. Future Plans of action for next academic year (500 words)**

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\_\*\_\*\_\_\_\_\_  
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**Abbreviations:**

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

**The Director**

**National Assessment and Accreditation Council (NAAC)**

*(An Autonomous Institution of the University Grants Commission)*

P. O. Box. No. 1075, Nagarbhavi

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